Hello,

You are receiving this manual because your store recently began electronically contracting ECP appearance protection products through your store's DMS or F&I menu system. Behind the scenes, your F&I menu provider rates and contracts these ECP warranties through a system called TecAssured.

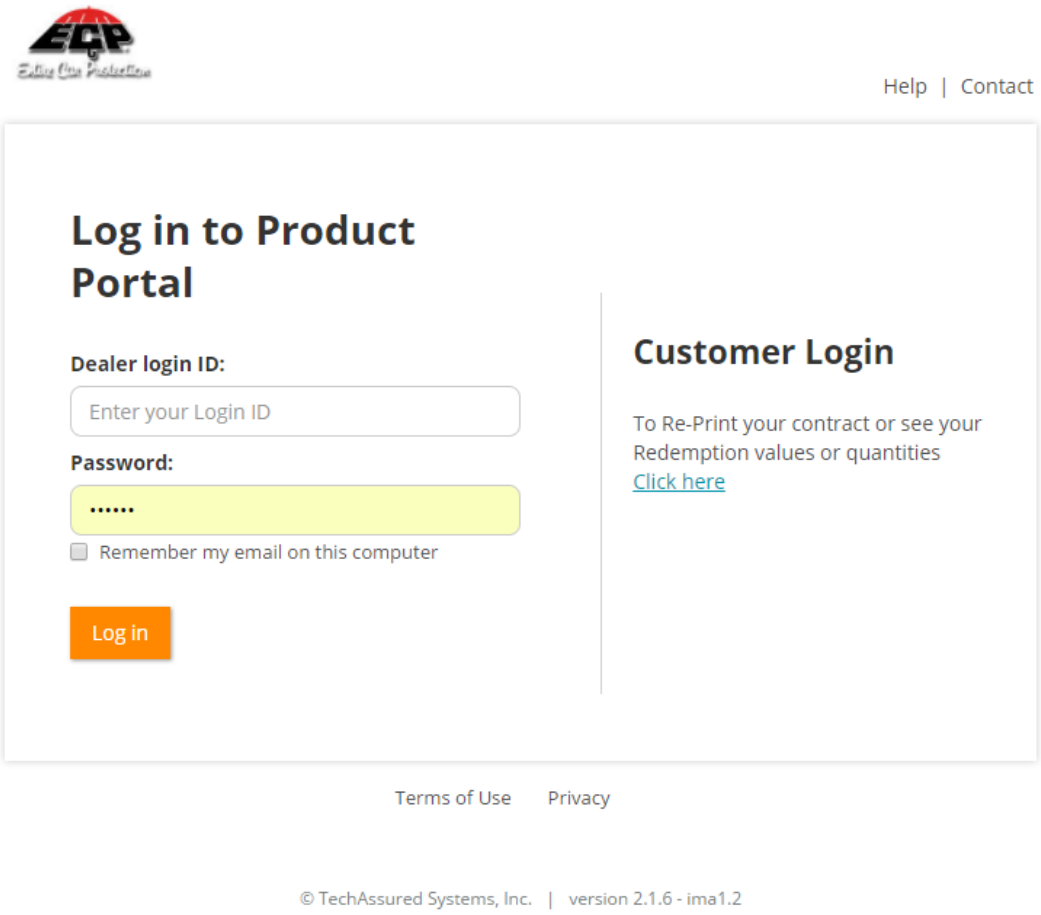
Because of this change, we are asking you to process your periodic remittance reports to ECP through the TecAssured portal in addition to doing it through your F&I menu system, as you do now. By processing your remittances in this way, you will automatically make the remitted deals live in our system, easing the claims process for claims that arise shortly after product purchase. We are also asking you to use this system to VOID agreements that your store does NOT intend to pay for. You may also search for information about remits you have already processed.

Included in this email, you will find your logon credentials for the web-based TecAssured system. In this manual, you will find the procedures for accessing and using TecAssured to produce your remits, process voids, and obtain information about remits and warranties/contracts you have already processed. This manual also includes instructions for originating warranty agreements for your customers.

ECP the operator of the TecAssured system, will be available to answer any questions you may have regarding TecAssured. We can also arrange a training webinar to show you how to use the new system if you wish. You may contact Steve Krieser at ECP at 630-754-4253, or at soprzedek@ecpinc.net , with questions regarding TecAssured. All other inquiries regarding ECP products or pricing should go to your agent's sales manager, as usual.

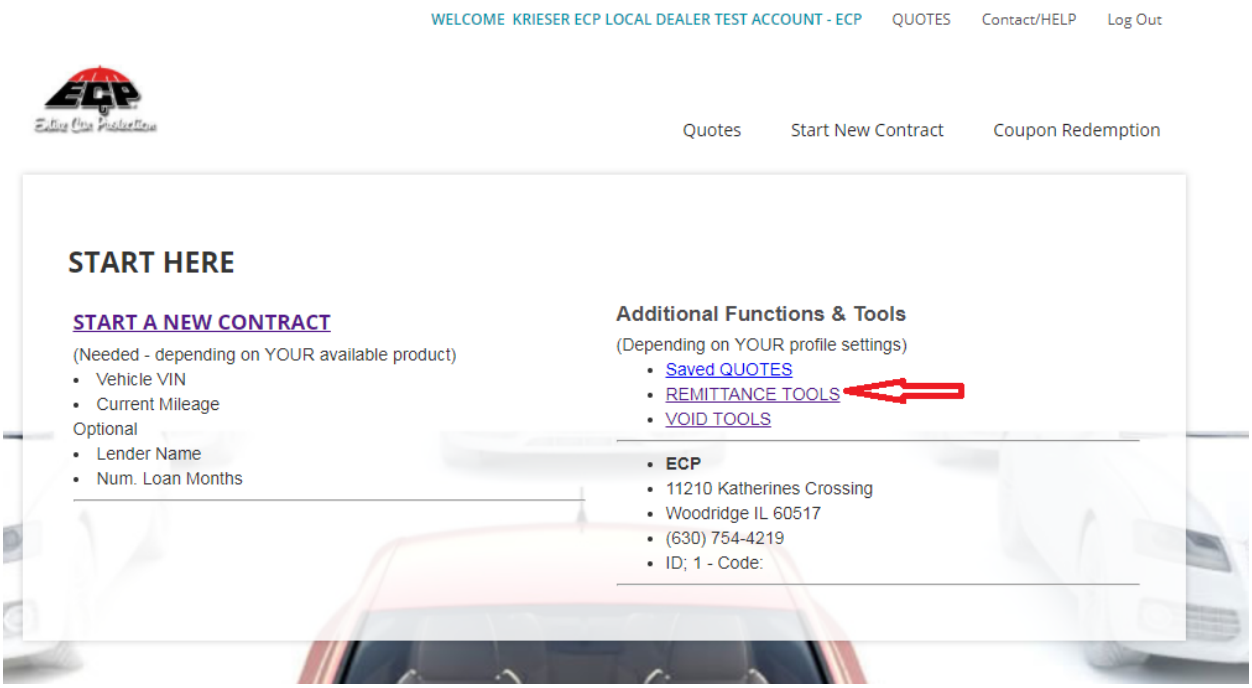
LOGGING IN

Open a web browser, and navigate to https://ecp.tecassured.com. This is the URL for the ECP TecAssured Web Portal. Your logon credentials are included in this email.

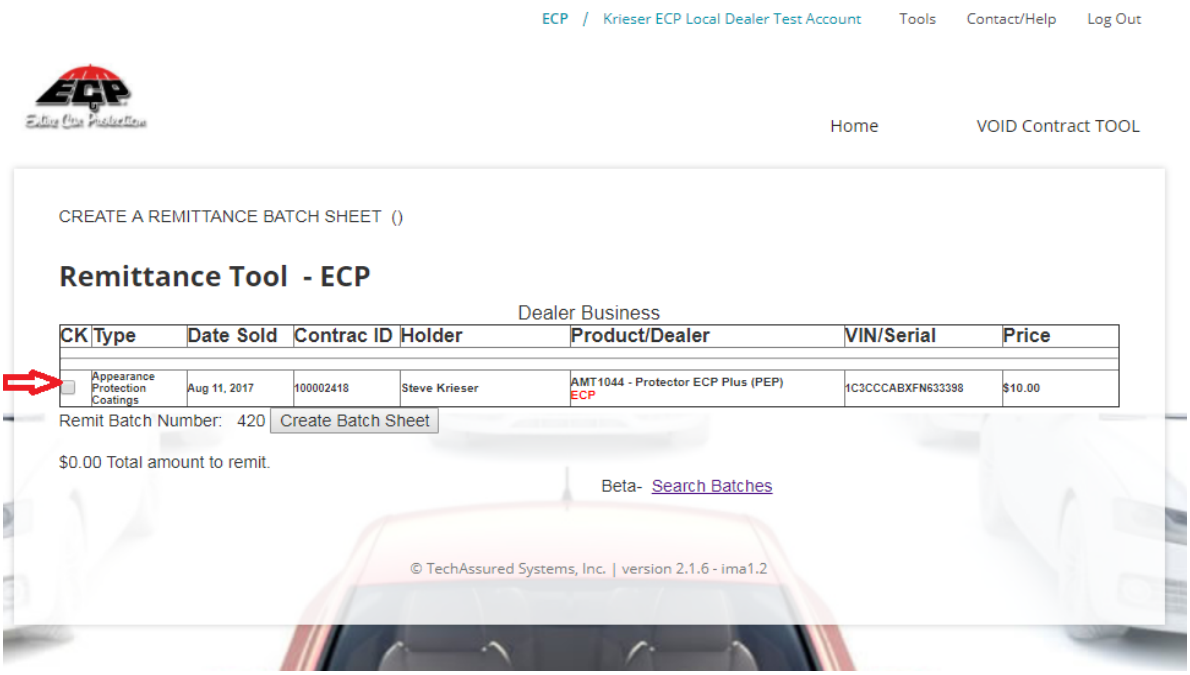


PERFORMING REMITS

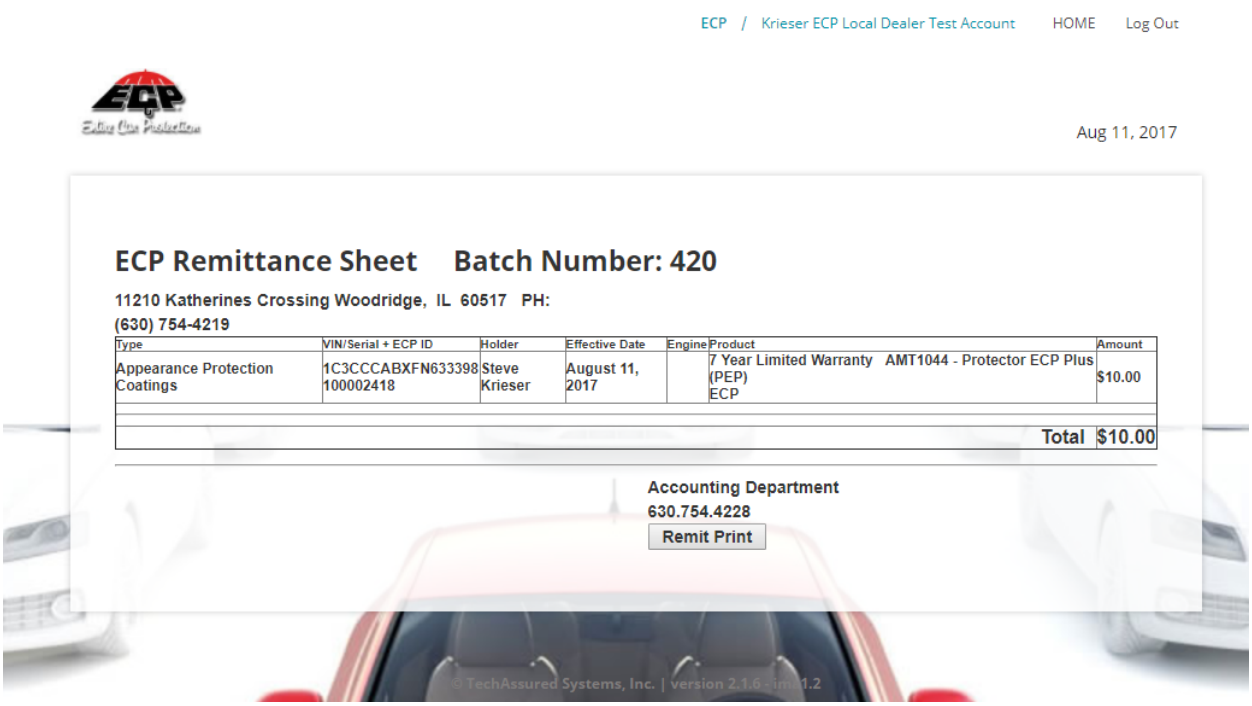
1. Select “Remittance Tools” from the menu options on the web page:



2. Check the boxes for the deals you wish to remit.



3. Click the “Create Batch Sheet” button at the bottom of the screen. The result will look like this:



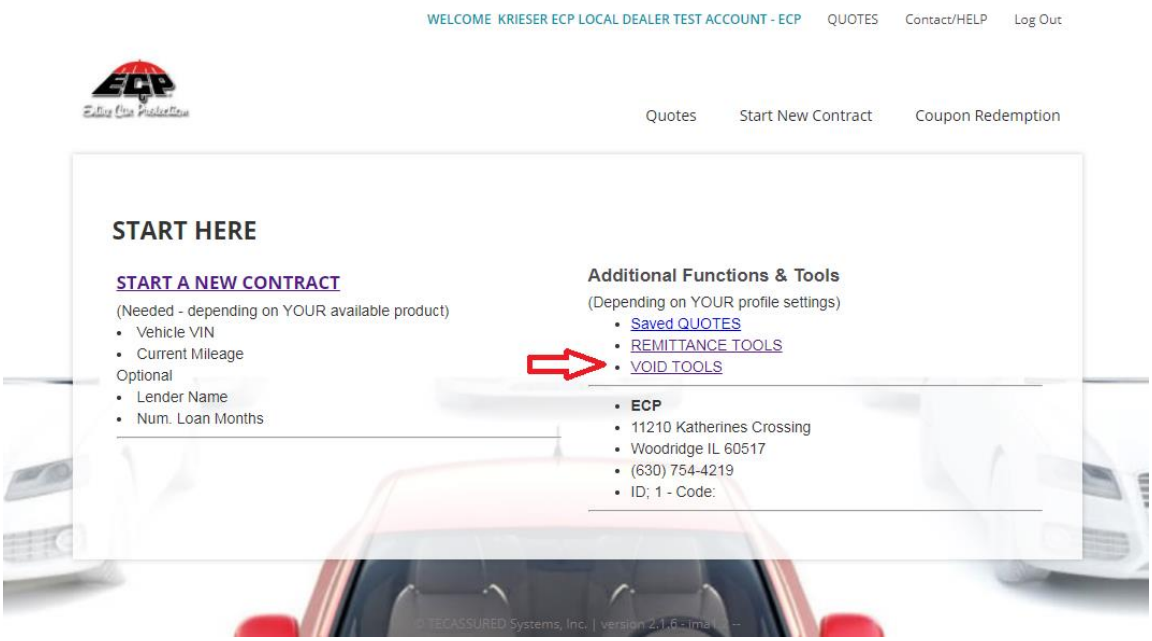
4. Click the “Remit Print” button. Submit the printed sheet and a check to ECP or your agent, as you usually do.

** END OF REMITTANCE PROCEDURE **

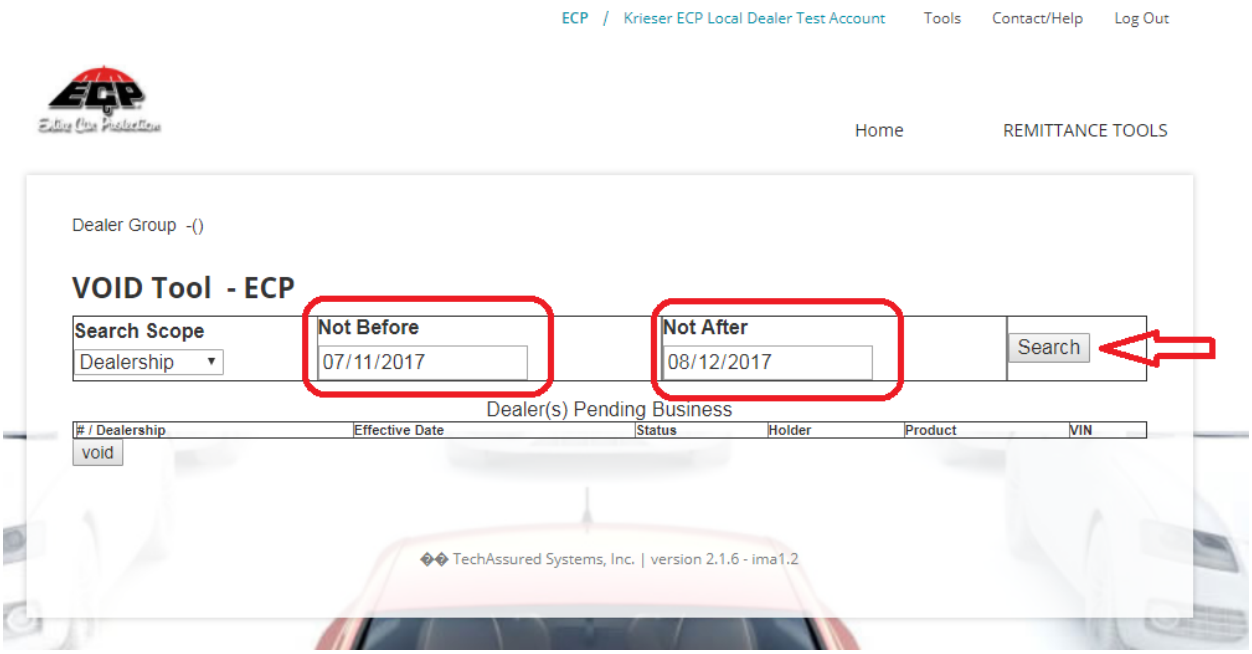
VOID PROCEDURE

Here's the VOID procedure for deals that you do not plan to remit for whatever reason (test deals, deals that did not make, etc):

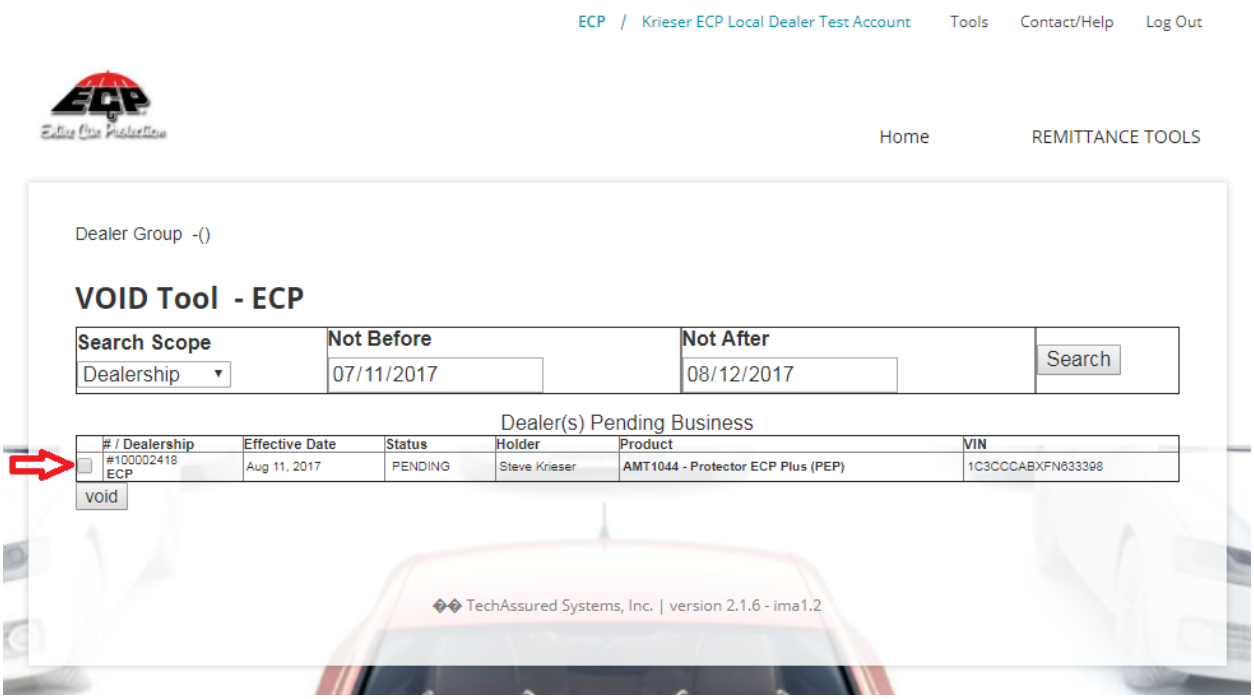
1. Navigate to https://ecp.tecassured.com. Log in as usual. From the home screen, select the "Void Tools" option:



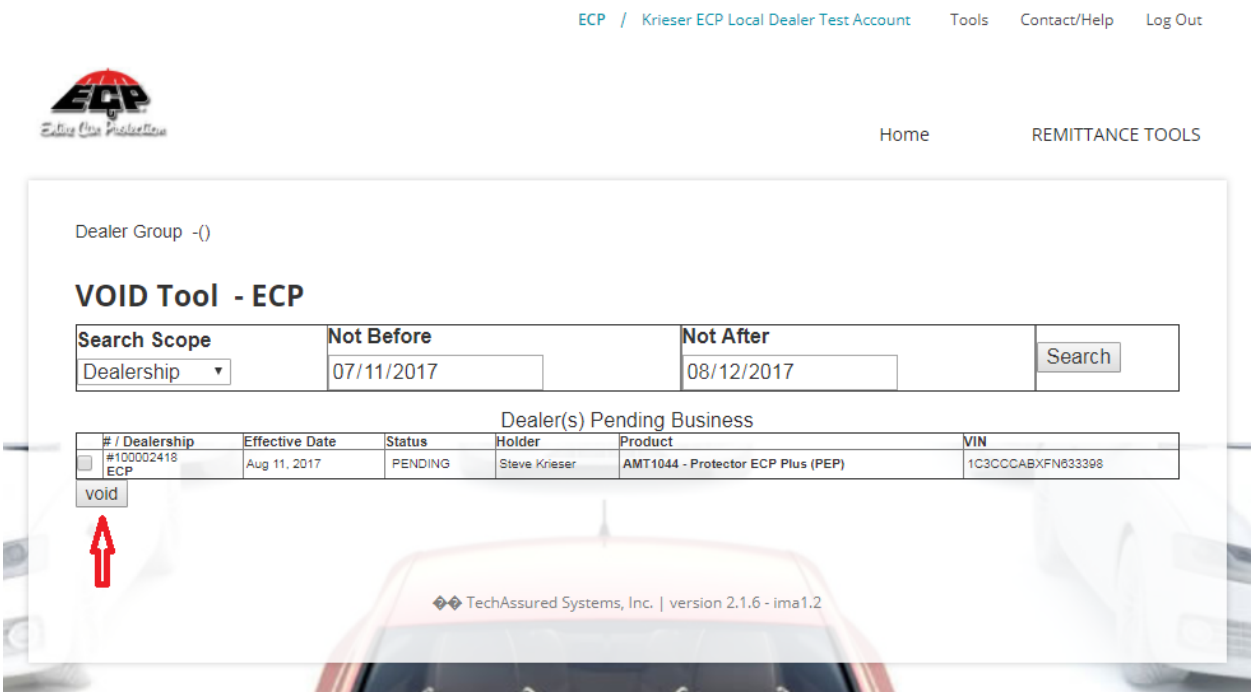
2. Enter the beginning and ending dates for the business you wish to review. If your login credentials provide you with access to the records of your entire dealer group, select “Dealer Group” in the “Search Scope” dropdown. Click “Search.”



3. Select the checkboxes to the left of the deals you wish to void.



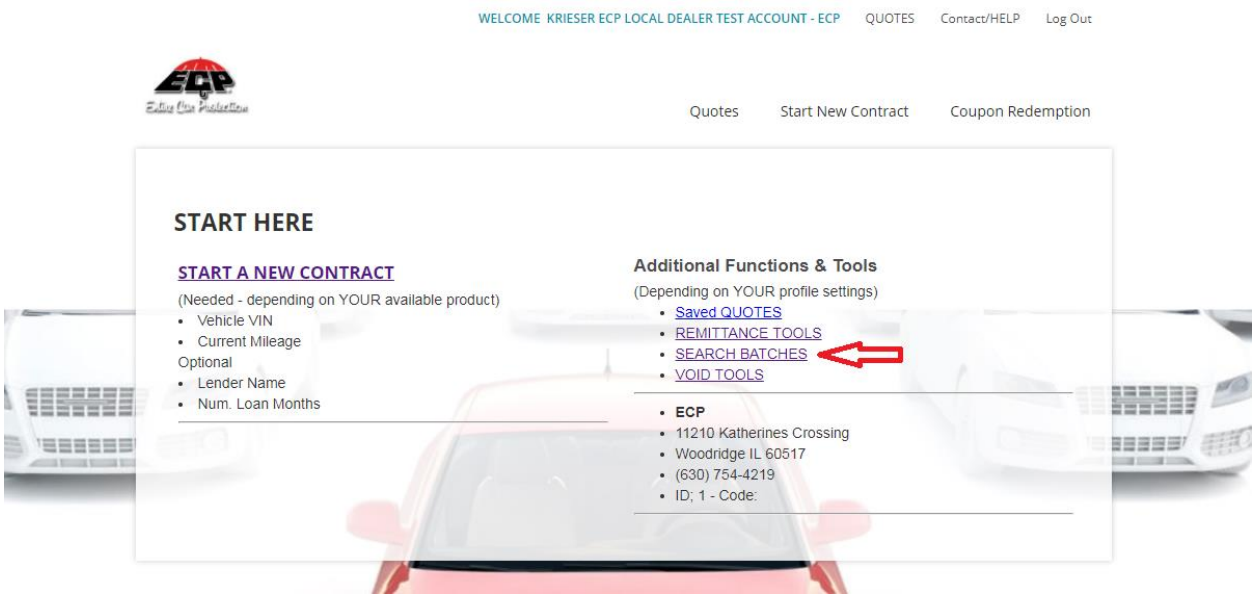
4. . . . and click the “Void” button.



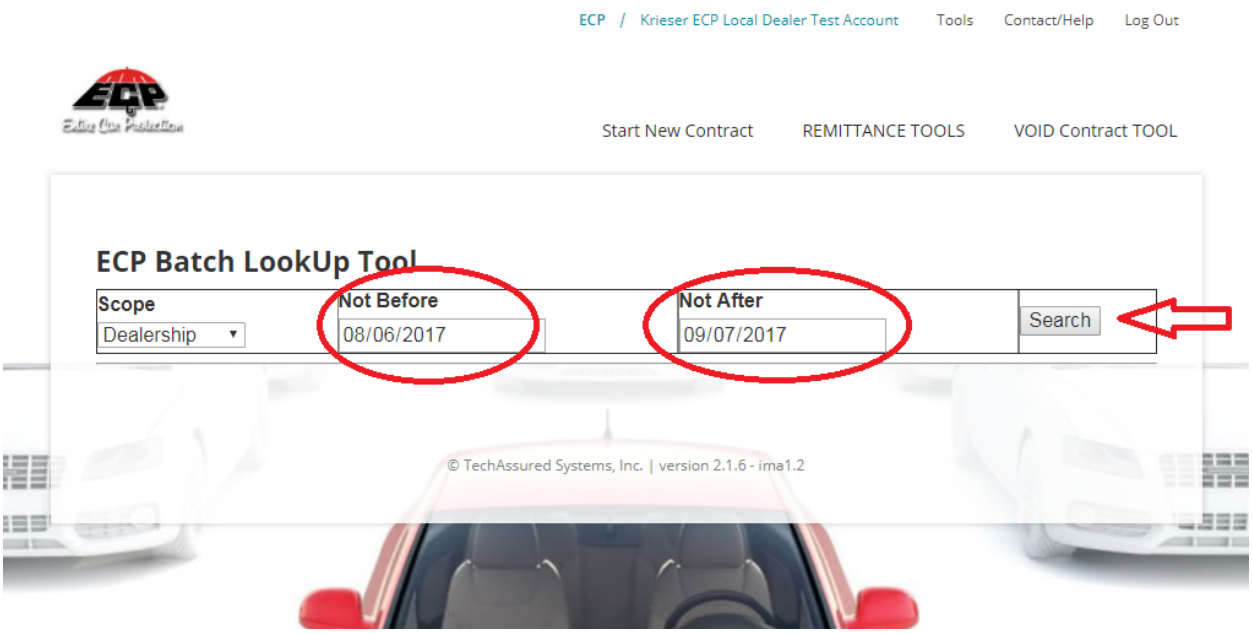
** END OF VOID PROCEDURE **

SEARCHING AND VIEWING COMPLETED REMITS

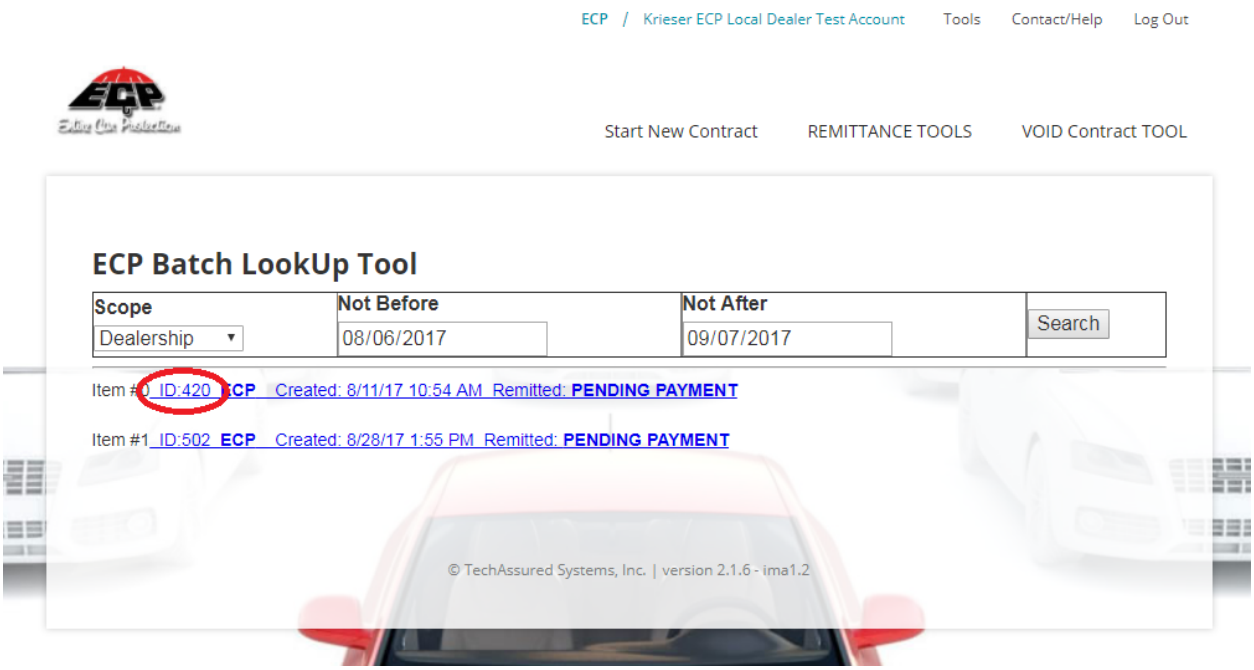
1. At the Home screen, select the “Search Batches” link:



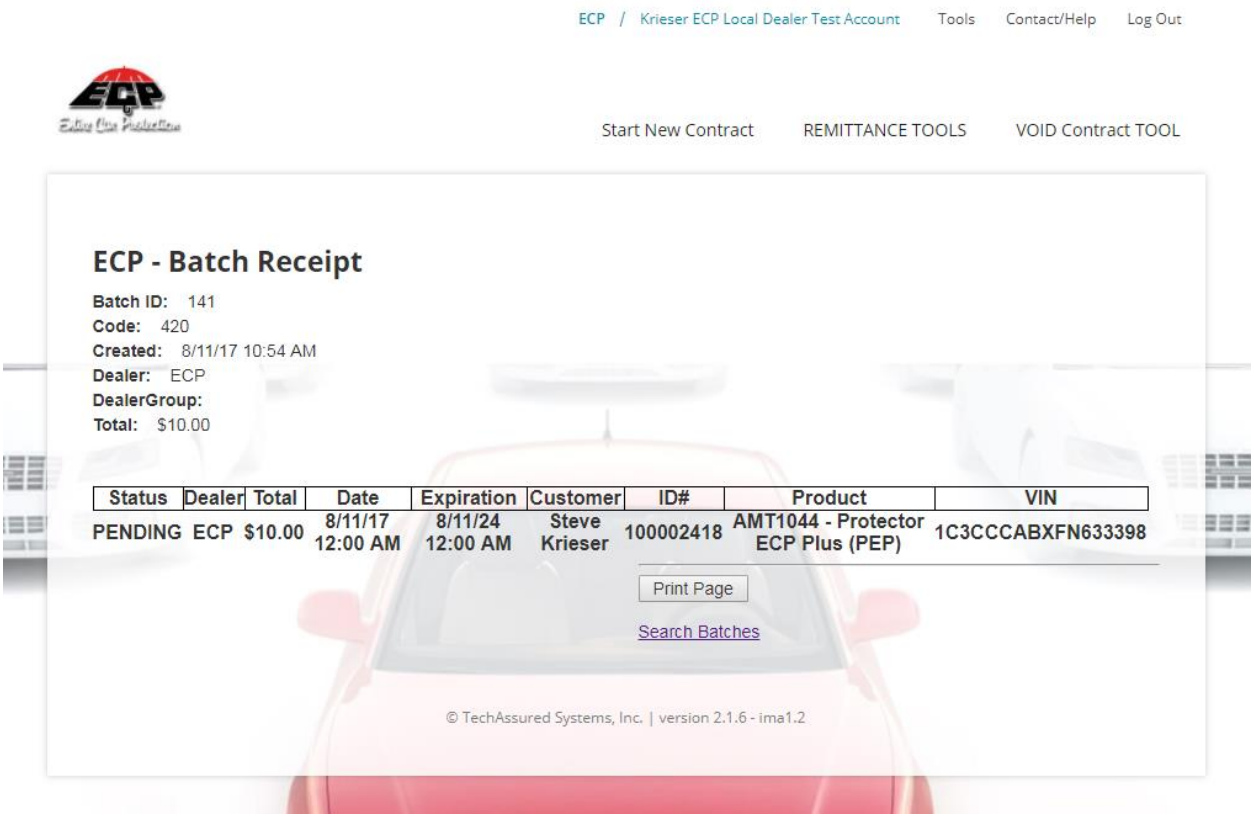
2. Change the dates in the “Not Before” and “Not After” fields to specify the date range of the search, and click the “Search” button:



3. The “ID” number in the search result list matches the batch number of the batch as it was originally produced:



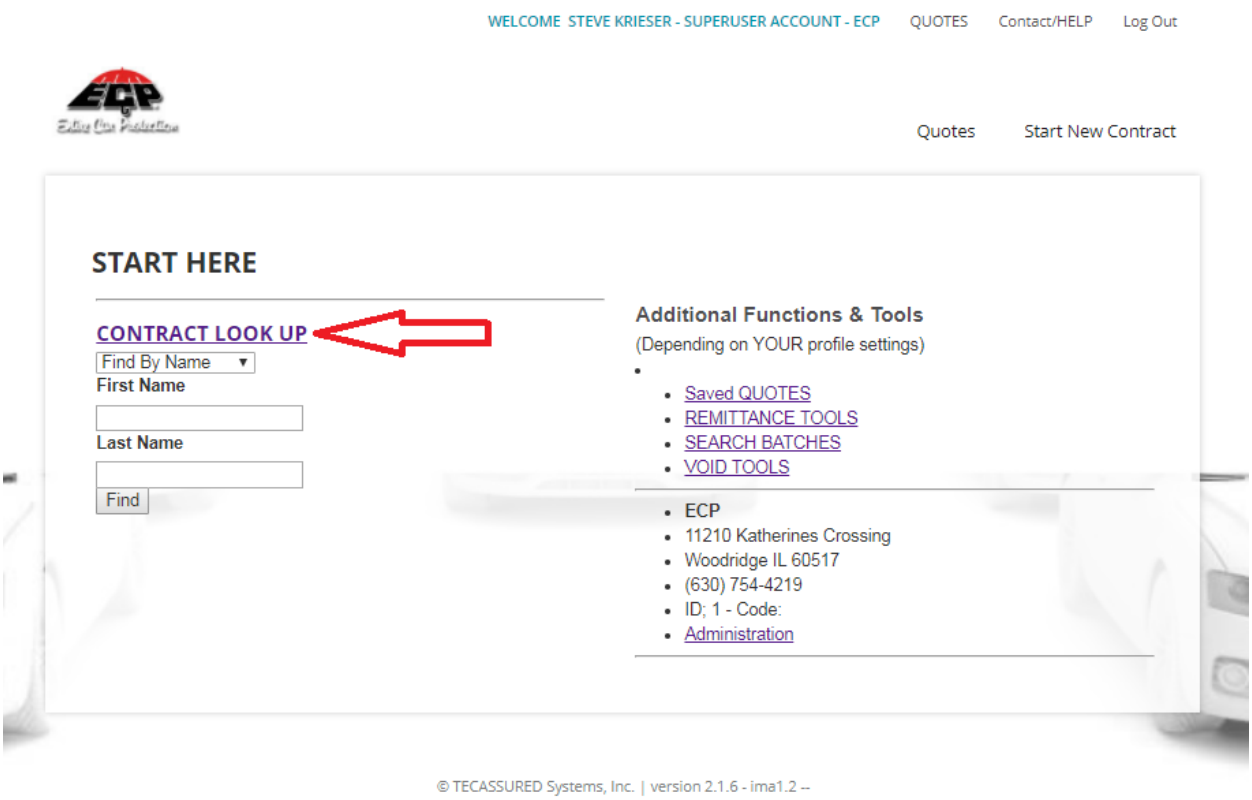
4. Click on any result to view the individual agreements that make up the batch:



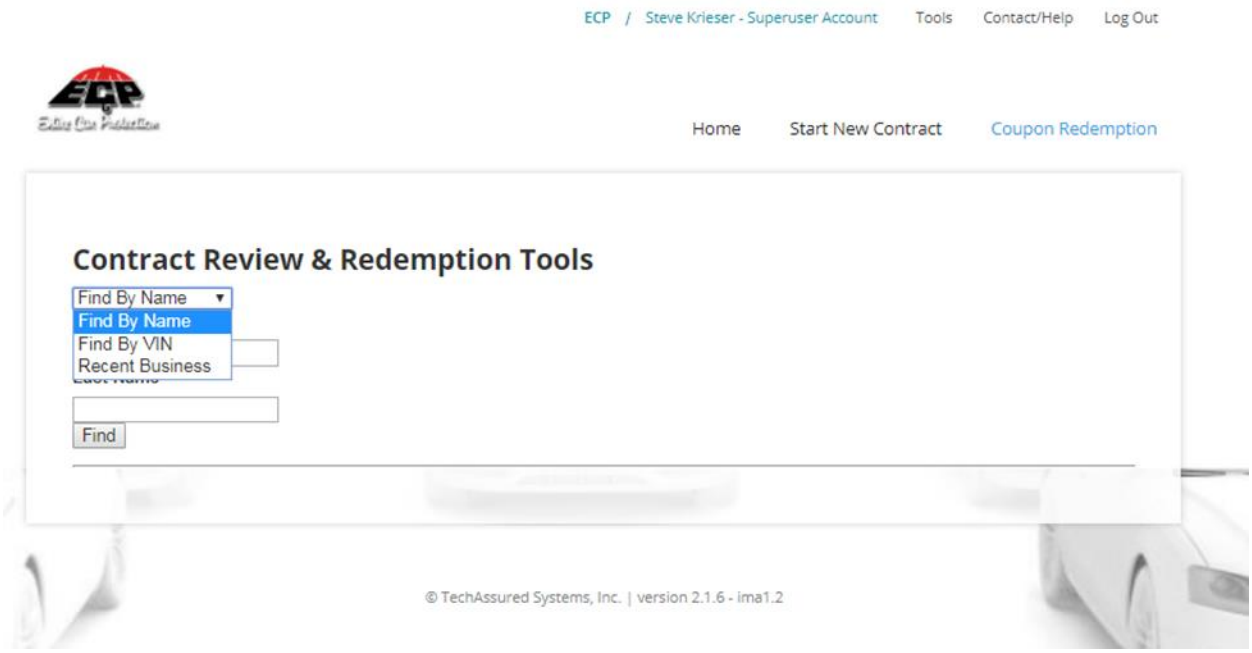
**** END OF BATCH SEARCH PROCEDURE ****

RE-PRINTING WARRANTIES

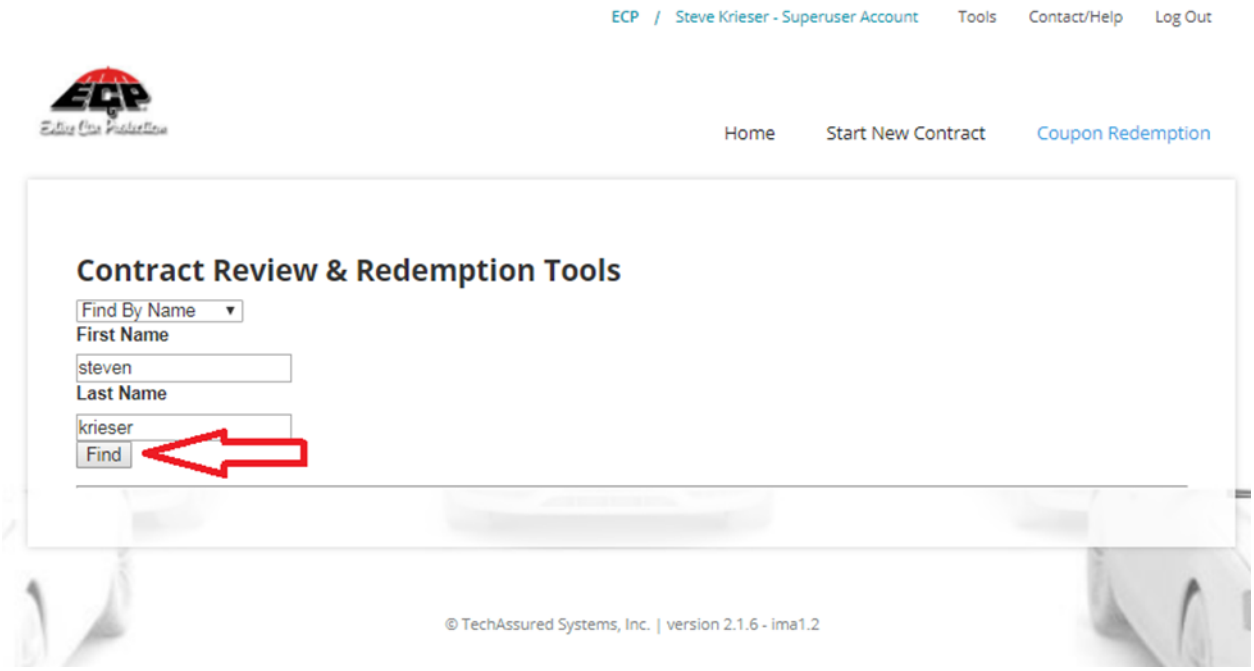
1. From the home screen, select “Contract Look Up:”



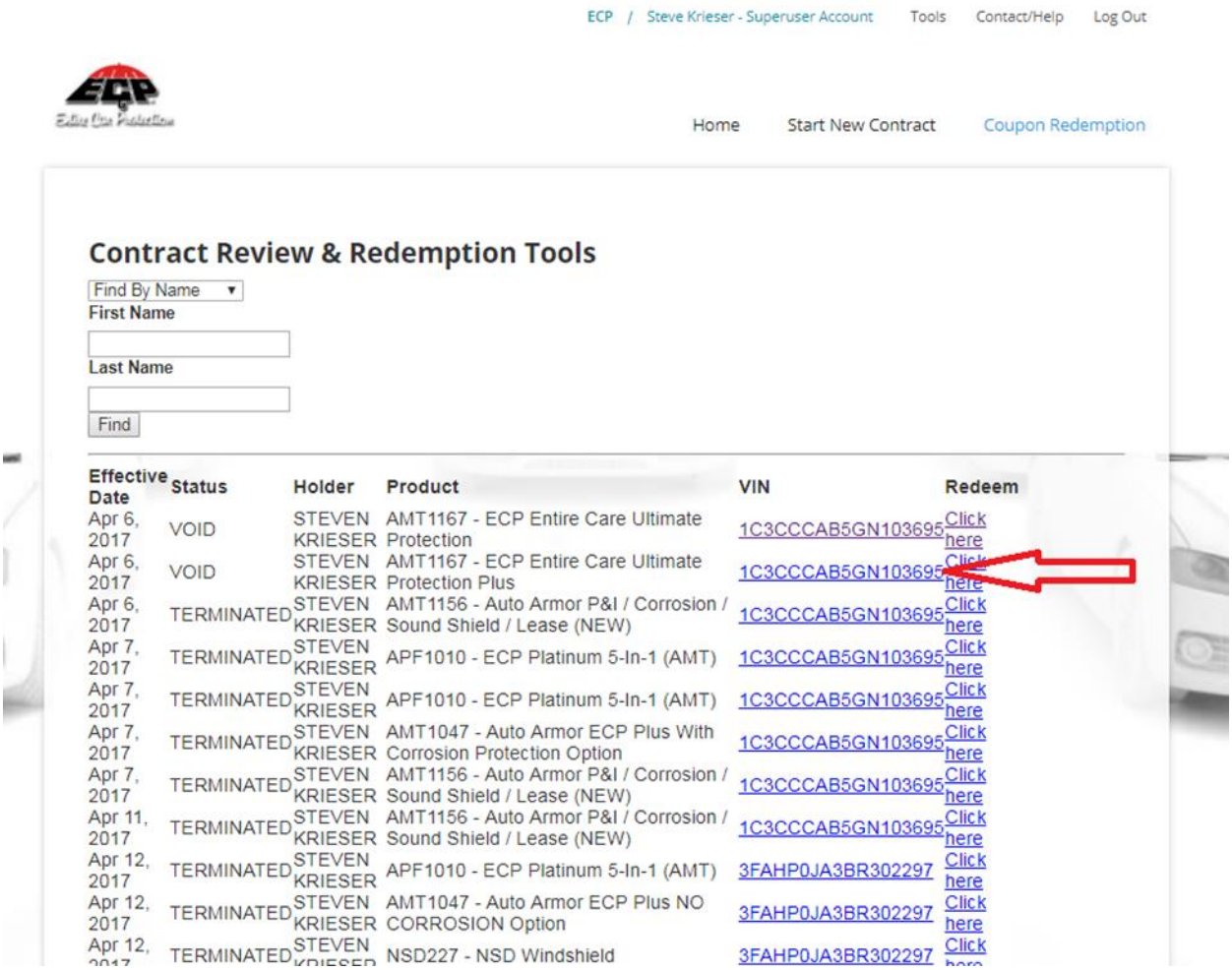
2. Use the dropdown to specify a search by customer name, by vehicle VIN, or by deal date range:



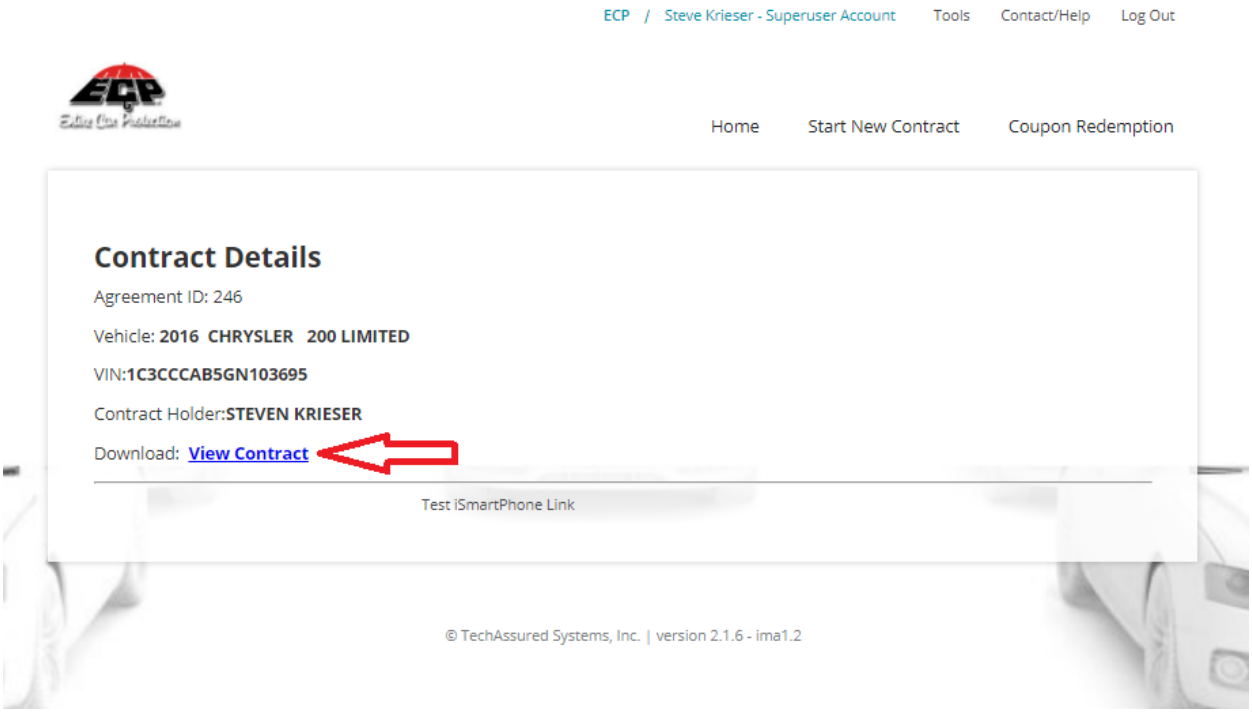
3. Enter the requested information and click “Find:”



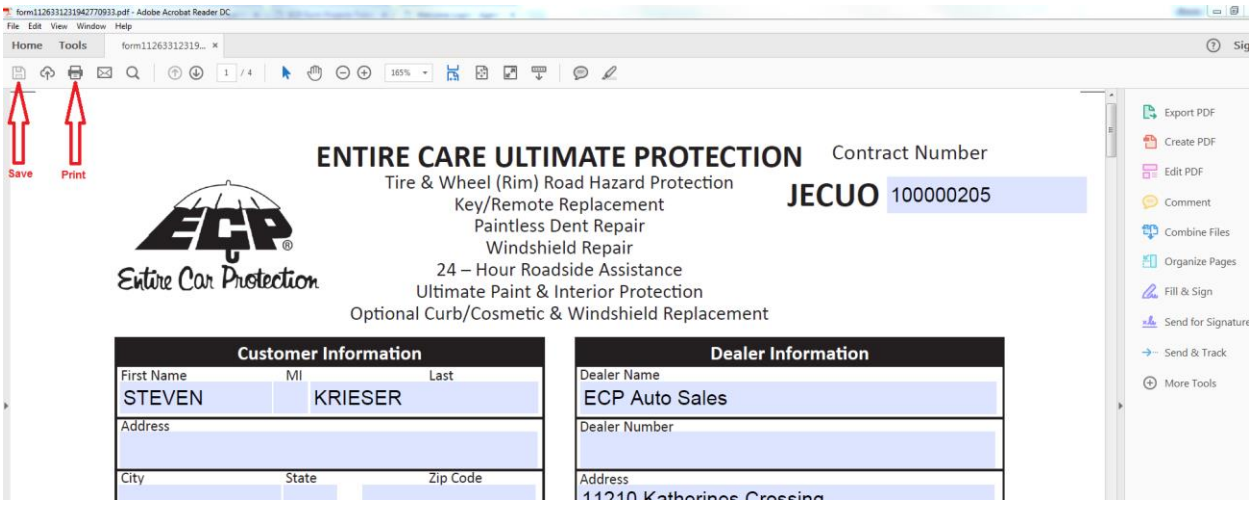
4. Select the deal you wish to re-print:



5. Click “View Contract:”



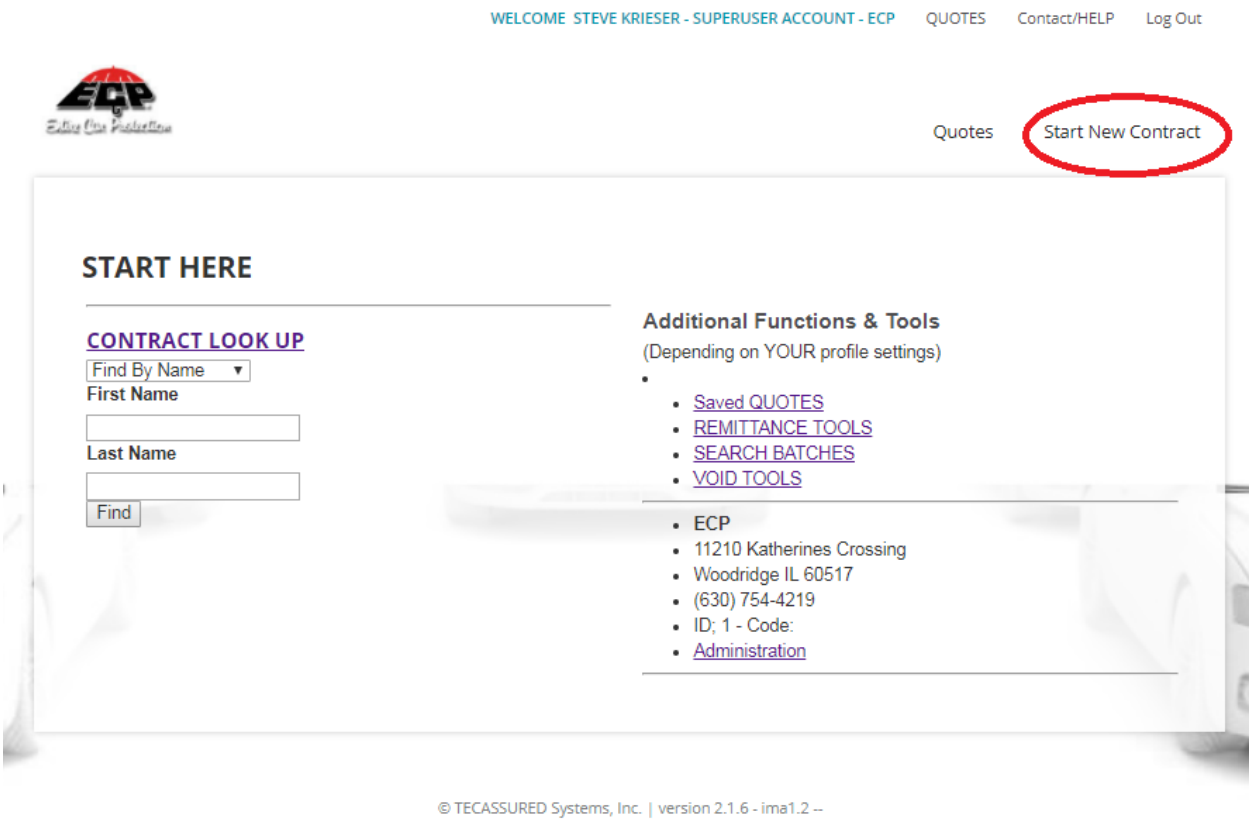
6. The warranty will open in Adobe Acrobat Reader (outside of the web browser). You may print it from there or save it locally for emailing or later printing.



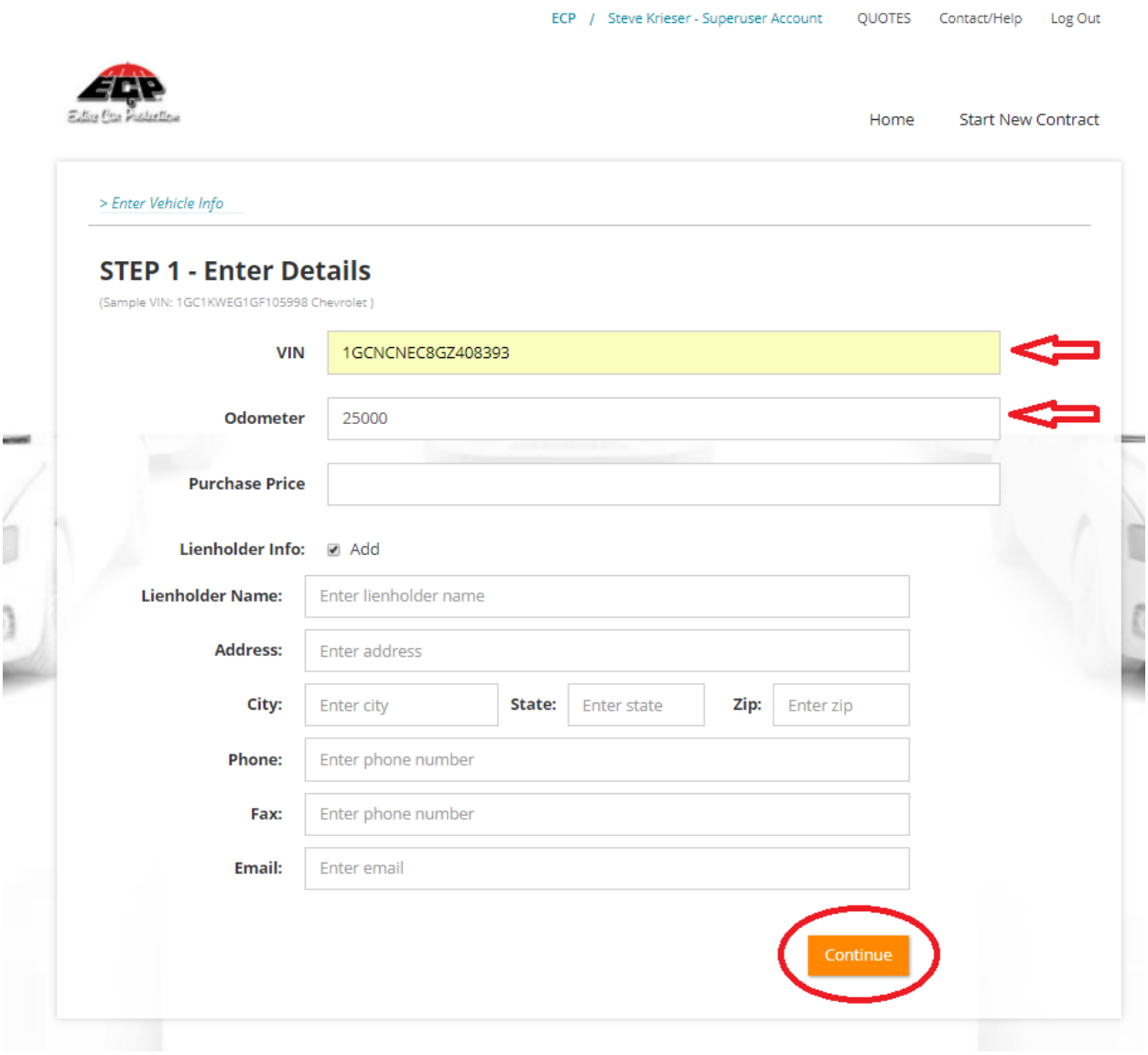
**** END OF WARRANTY RE-PRINTING PROCEDURE ****

CONTRACTING WARRANTIES

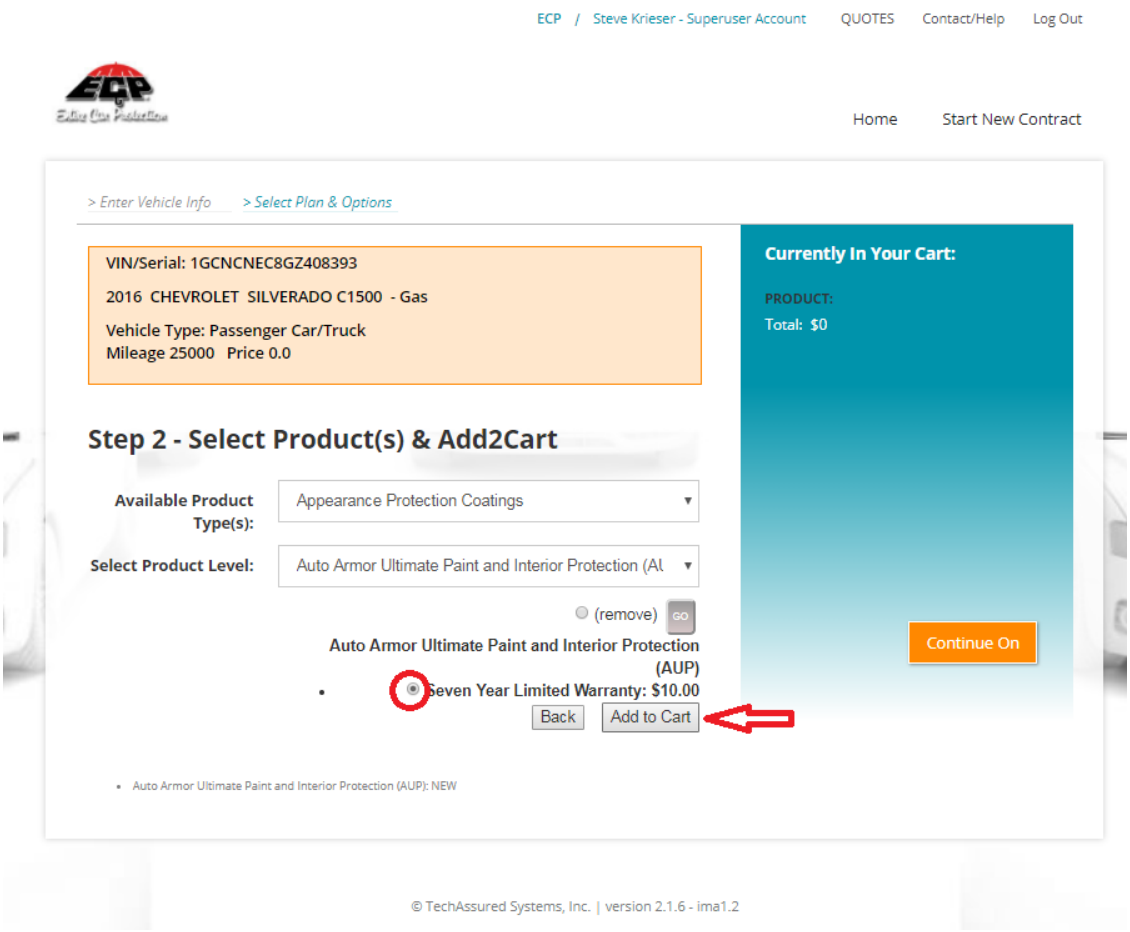
1) Click “Start New Contract”



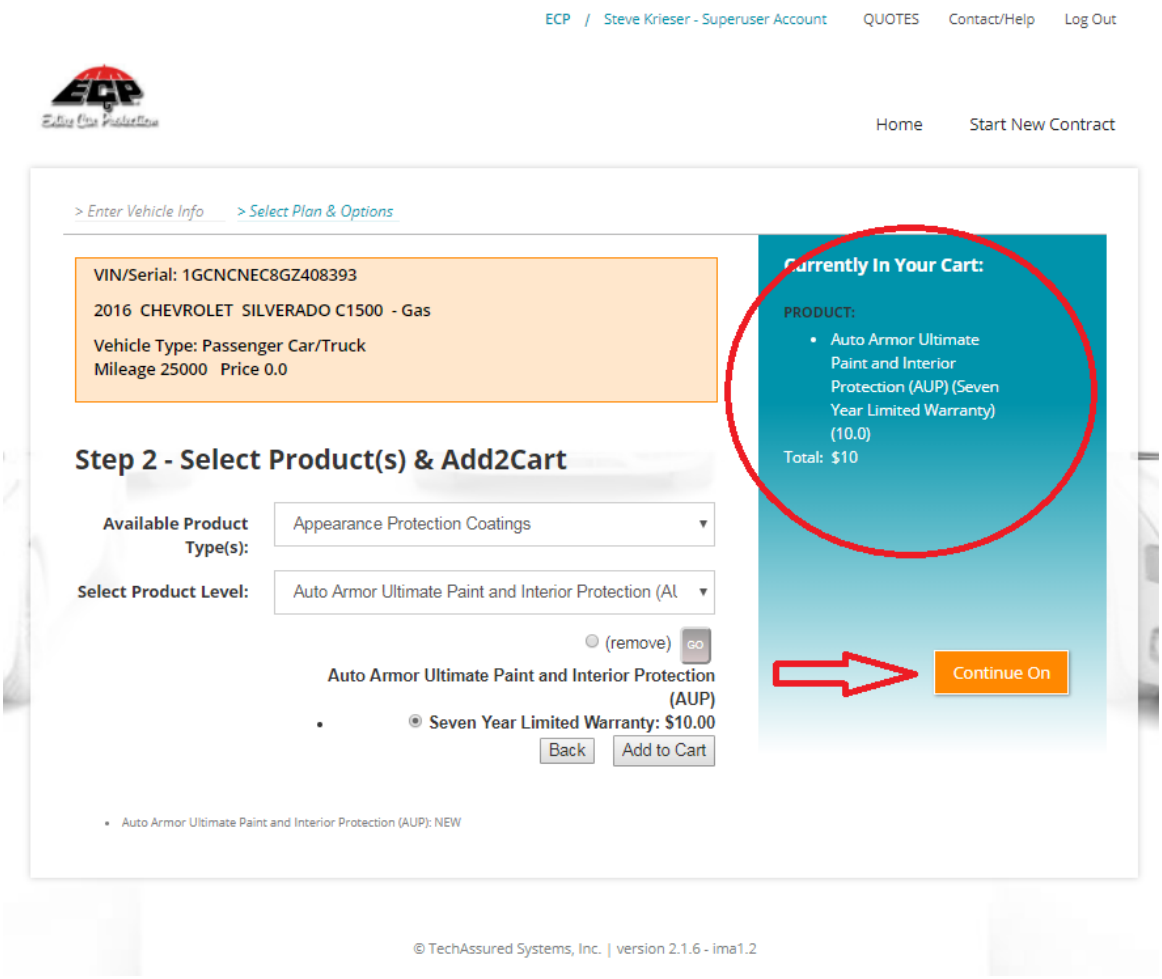
2) Enter vehicle VIN and current odometer reading and click “Continue.” Lienholder information is needed only if contracting an agreement with paintless dent repair, keyfob, or windshield service contract coverage.



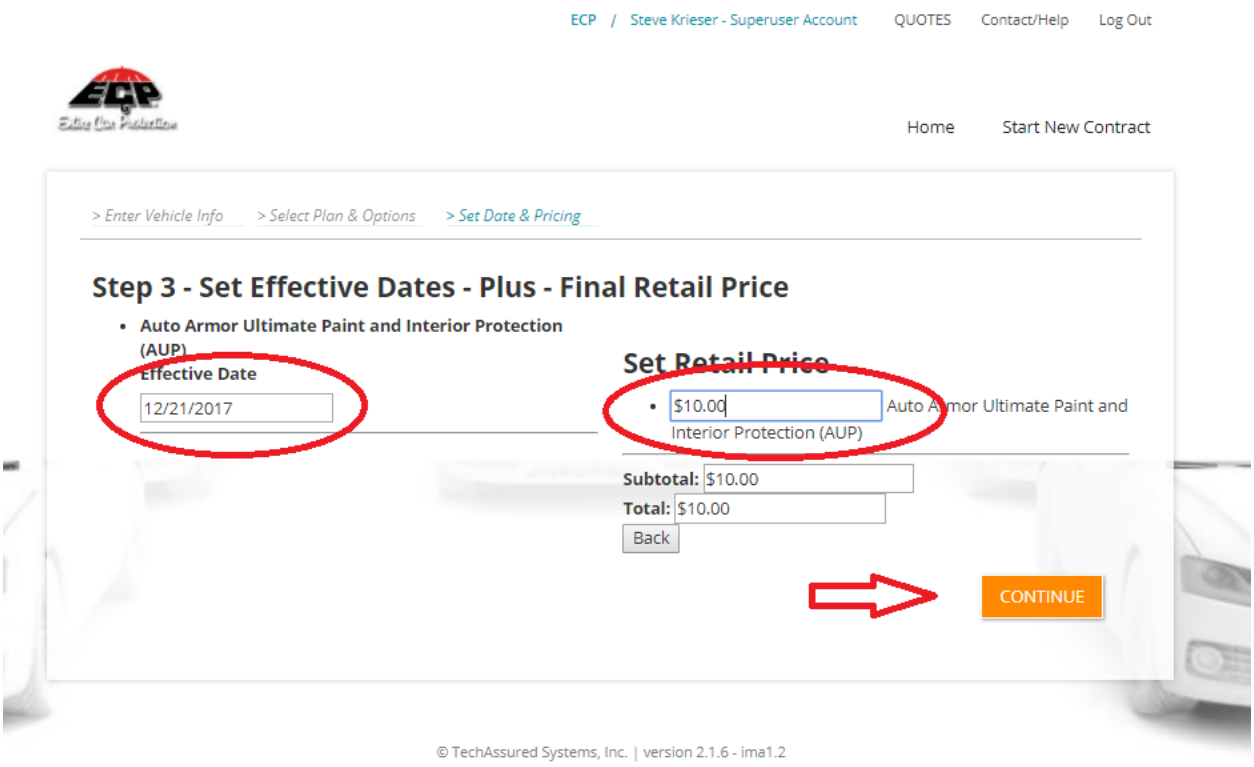
3) Select product(s) and click “Add to Cart”



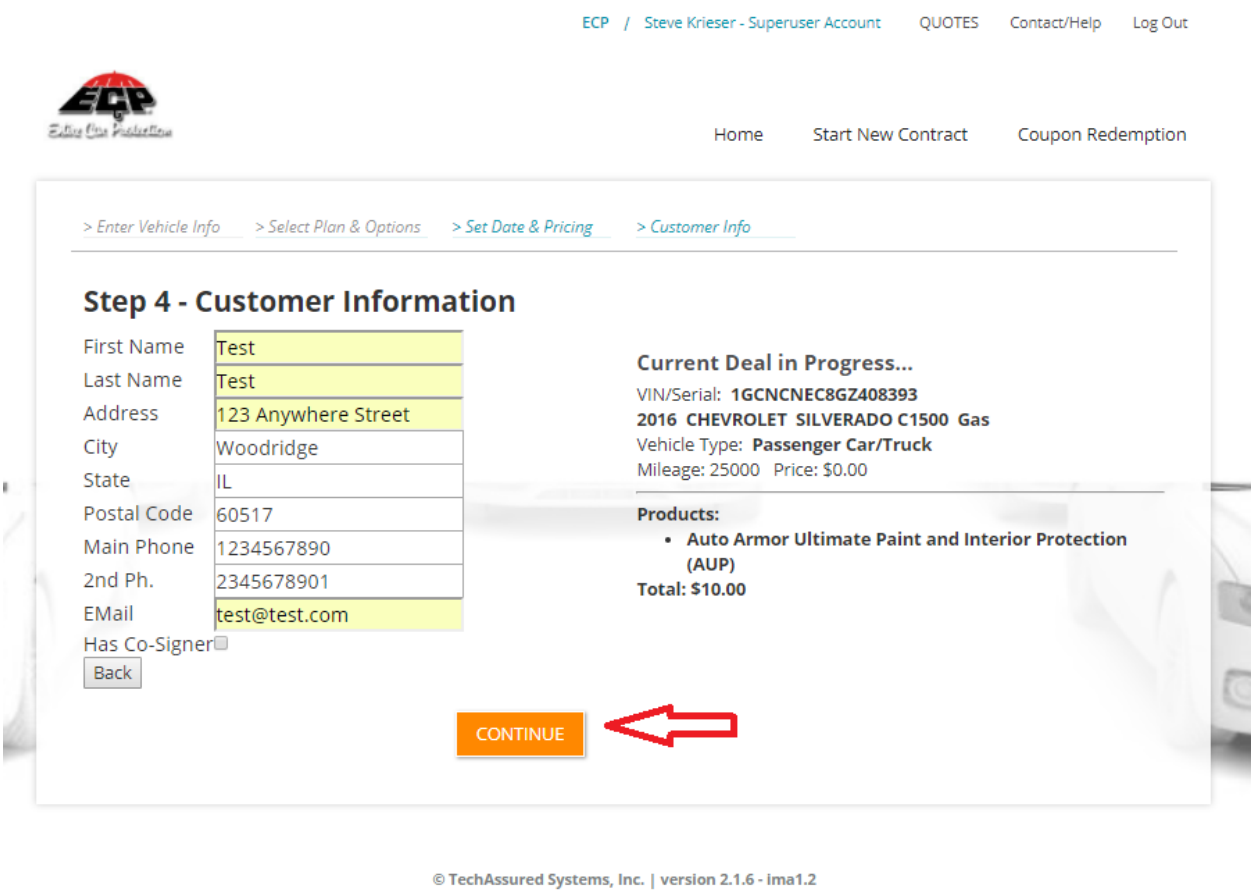
4) Verify product(s) in cart and click “Continue On”



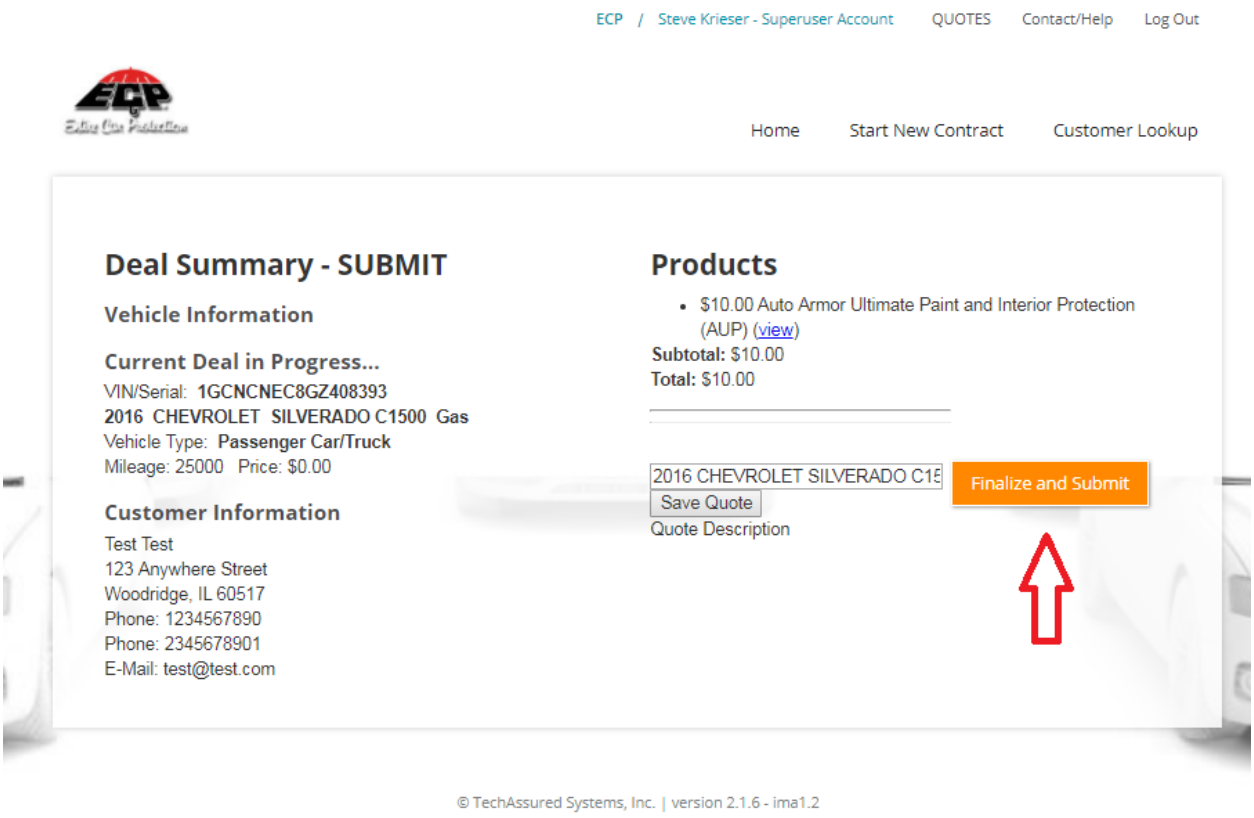
5) Set “Effective Date” to the expected date of product application, if product will be applied at a later date. Set retail price to the price paid by the consumer for the products. (*The price in the “Retail Price” box will be imprinted on the face of the consumer’s warranty*!) Then click “Continue.”



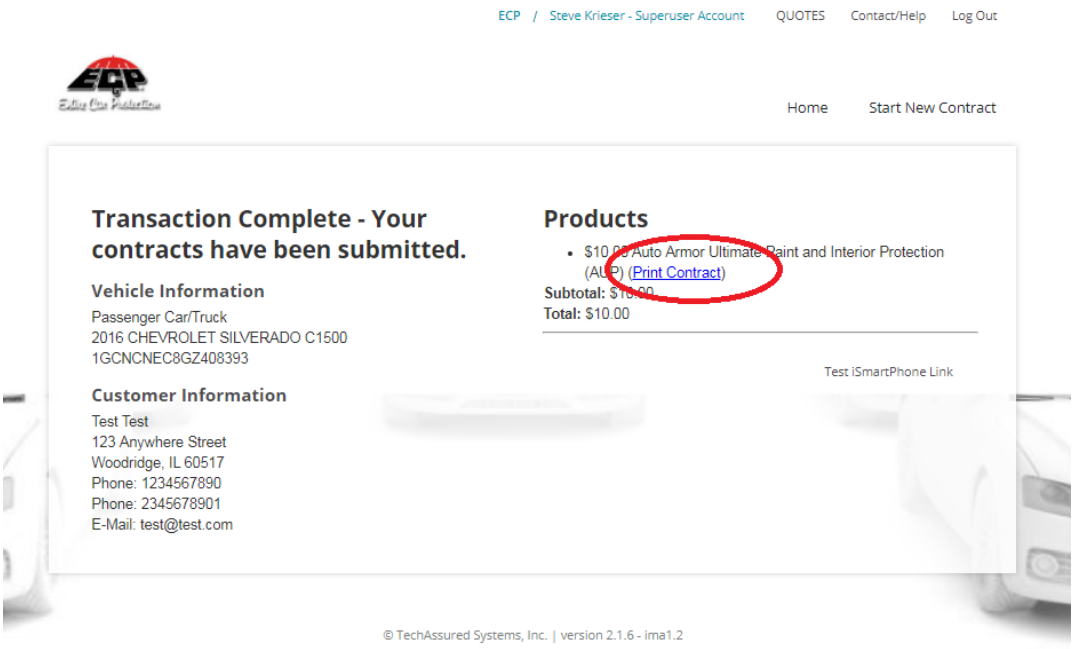
6) Enter consumer information and click “Continue.”



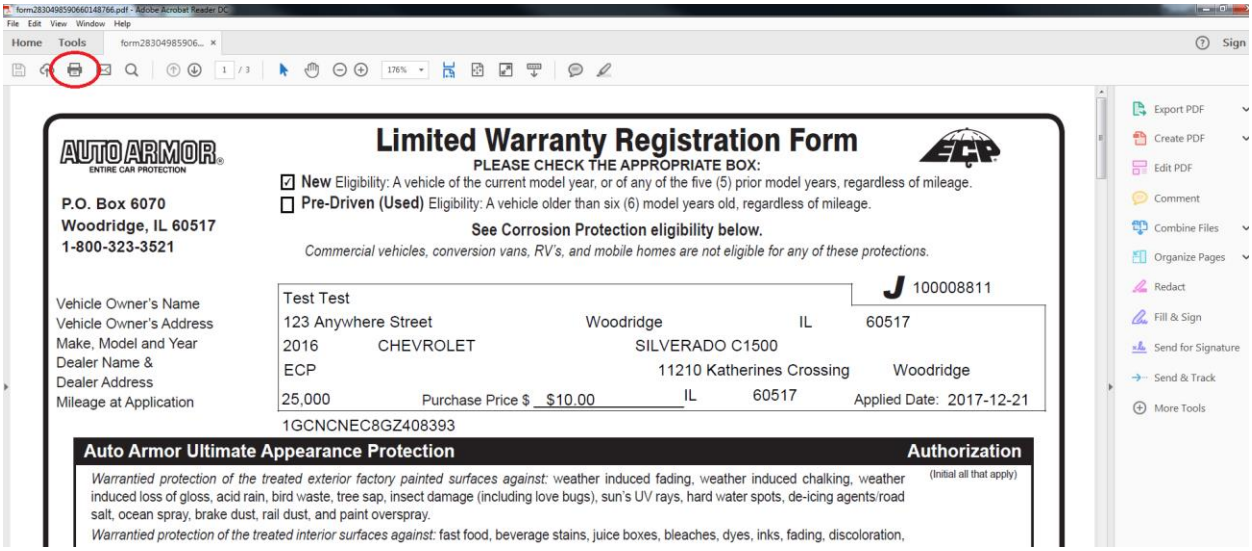
7) Review deal details for accuracy, and select “Finalize and Submit.”



8) Click the “Print Contract” link. This will open an executed copy of the warranty in Adobe Acrobat format in a separate window.



9) Print two copies of the executed warranty in Adobe Acrobat Reader – one for the consumer, and one for your deal jacket.



AUTO ARMOR
ENTIRE CAR PROTECTION

P.O. Box 6070
Woodridge, IL 60517
1-800-323-3521

Limited Warranty Registration Form

PLEASE CHECK THE APPROPRIATE BOX:

☑ **New** Eligibility: A vehicle of the current model year, or of any of the five (5) prior model years, regardless of mileage.
☐ **Pre-Driven (Used)** Eligibility: A vehicle older than six (6) model years old, regardless of mileage.

See Corrosion Protection eligibility below.

Commercial vehicles, conversion vans, RV's, and mobile homes are not eligible for any of these protections.

J 100008811

Vehicle Owner's Name	Test Test				
Vehicle Owner's Address	123 Anywhere Street		Woodridge	IL	60517
Make, Model and Year	2016	CHEVROLET	SILVERADO C1500		
Dealer Name & Dealer Address	ECP		11210 Katherines Crossing		Woodridge
Mileage at Application	25,000	Purchase Price $ $10.00		IL	60517

Applied Date: 2017-12-21

1GCNCNEC8GZ408393

Auto Armor Ultimate Appearance Protection — **Authorization** (Initial all that apply)

Warrantied protection of the treated exterior factory painted surfaces against: weather induced fading, weather induced chalking, weather induced loss of gloss, acid rain, bird waste, tree sap, insect damage (including love bugs), sun's UV rays, hard water spots, de-icing agents/road salt, ocean spray, brake dust, rail dust, and paint overspray.

Warrantied protection of the treated interior surfaces against: fast food, beverage stains, juice boxes, bleaches, dyes, inks, fading, discoloration,

**** END OF CONTRACTING PROCEDURE ****